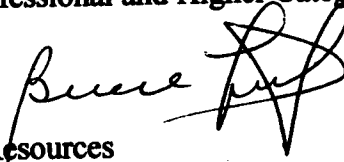


UNDP/ADM/00/31
12 December 2000

To: All Staff in the Professional and Higher Categories

From: Bruce Frank
Officer-in-Charge
Office of Human Resources
Bureau of Management



Subject: Rental subsidy scheme for staff at duty stations in Europe and North America: reasonable maximum rent levels for New York

1. The purpose of the present circular is to inform staff that revisions have been made to the reasonable maximum rent levels for eligible staff in New York. The current revision is based on data collected from a survey of the New York rental market in August 2000.

2. The revised reasonable maximum rent levels for New York, effective 1 November 2000, are as follows:

Family Size	Number of bedrooms	Reasonable maximum rent level
Staff member alone	1	\$2900
Staff member with spouse	2	3850
Staff member with 1 child	2	3850
Staff member with 2 children	3	5450
Staff member with 3 or more children	4	7200

3. Please note from the above that there have been changes in the accommodation standard for the following family sizes:

Family Size	Number of bedrooms Previously allocated
Staff member with spouse	1
Staff member with 2 children	2/3
Staff member with 3 children	3

4. The above-mentioned revisions will be reflected in the November 2000 payroll.



31 October 2000

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Rental subsidy scheme for staff at duty stations in Europe and North America: reasonable maximum rent levels for New York****

1. The purpose of the present circular is to inform the staff of revisions made to the accommodation standard in terms of family size and number of bedrooms and to the reasonable maximum rent levels for eligible staff at United Nations Headquarters which were announced in information circular ST/IC/1999/86. The current revision in the reasonable maximum rent levels is based on data collected from a survey of the rental market in New York conducted in August 2000.
2. The revised reasonable maximum rent levels for New York, effective 1 November 2000, are shown below.

<i>Family size</i>	<i>Number of bedrooms</i>	<i>Rent</i>
Staff member alone	1	2 900
Staff member with spouse	2	3 850
Staff member with 1 child	2	3 850
Staff member with 2 children	3	5 450
Staff member with 3 or more children	4	7 200

3. The present circular supersedes information circular ST/IC/1999/86, dated 19 October 1999.

* The present circular will be in effect until further notice.
 ** *Personnel Manual* index No. 3204.

