

HOME LEAVE / EDUCATION GRANT UNACCOMPANIED BAGGAGE INSURANCE  
FOR UNITED NATIONS STAFF MEMBERS

Staff Member's Name	Telephone No.
Address At Origin	Address At Destination
Date Goods Surrendered To Carrier	Conveyance <input type="checkbox"/> Air <input type="checkbox"/> Sea
Shipped From (City)	Shipped To (City)

**Premium**

Insured Value of Goods Rounded to the Nearest U.S. Dollar	X	Insurance Premium Rate Per U.S. \$100 of Insured Value of Goods (0.425 by air / 0.675 by sea)	=	Premium Due (Note: Minimum Premium is U.S. \$25.00 per shipment)
\$ _____				\$ _____

Ensure that this application is mailed and postmarked prior to/or on the date goods are surrendered to carrier (applications from overseas should be sent on air priority basis) along with your check (funds to be drawn on U.S. bank) for the premium due, made payable to:

Marsh USA Inc.  
G.P.O. Box 19608  
Newark, N.J. 01795-0608

**Itemized Valued Inventory**

No. Of Pieces	Description	Value in U.S. Dollars	No. Of Pieces	Description	Value in U.S. Dollars
				Sub total carried forward	
	Sub total				